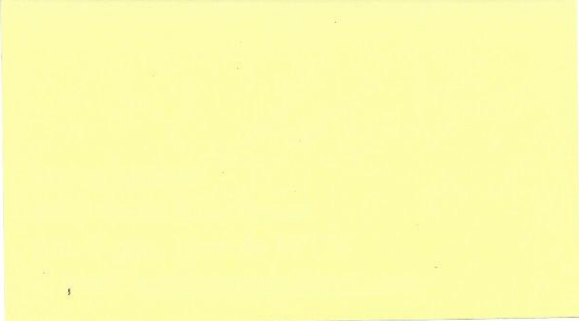


RESUME OF:



A

PROFESSIONAL GOALS:

An administrative position leading to management responsibilities.
Become a Mechanical Engineer.

EDUCATION:

2012 – Present College of Southern Nevada High School
Las Vegas, Nevada

- Dual-Enrollment program *- how many credits w/ your graduation with?*

2010 - 2012 Northwest Career and Technical Academy

- Magnet high school
- Alternative Fuels
- 3.6 GPA

COMMUNITY SERVICE:

2012 - 2013 Saint George and Saint Dimitri, The New Romanian Orthodox Church
Las Vegas, Nevada

What did you do?

EXTRACURRICULAR ACTIVITIES

2013-Present Future Business Leaders Association

- Active member

2013-Present Environmental Science Club

- Active member
- Go hiking, explore the environment.

2011-2012 Skills USA

- Making the world a better place.

PROFESSIONAL EXPERIENCE:

2013 – Present Mount Charleston Lodge
Las Vegas, Nevada

Title: Busser

Description: Responsible for getting the drinks for the customers that sit at our tables, then clean off the tables when they leave.

Abilities: Multi-tasking, customer focus, carrying heavy trays with one arm, being friendly, working fast, and respecting others.

Excellent
A+

Education

Dual Credit Program

College of Southern Nevada, Las Vegas, NV

2012 – Current

Total Expected Credits Earned by 2014: 31

CSN GPA: 3.81/4.0

College of Southern Nevada High School

2012 – Current

Graduating in June 2014

CSNHS GPA: 3.82/4.0

We The People: The Citizen and the Constitution Program

- Course thoroughly teaches the history of our government and how it works
- Congressional hearing competition amongst high school students nationally

06/12 – Present

Student Council

- ~~Became~~ Senior Class President
- Assisted in the organization and representation of school assemblies

2012 – Present

2013 – 2014

Junior Executive Team Program (JET), MGM Resorts International

- Trained in business approaches, etiquette, and conducts
- Obtained organization, business, and time management skills

08/13 – Present

Bonanza High School, Las Vegas, NV

2010-2012

Volunteer Experiences

- *International Innovations Charter School of Nevada*, Las Vegas, Nevada 01/2012 – Present
 - Self Defense Assistant Instructor
 - Training in the martial art of Kajukenbo
 - Activity Coordinator
- *Taiko Drumming Performer*, Various Events, Las Vegas, Nevada 06/2011 – Present
 - Traditional Japanese drumming art
 - Performed at various community events and for charitable causes
- *Foreclosed Upon Pets Inc. (FUPI)*, Las Vegas Nevada 05/2011 – 9/2011
 - Animal Handler
 - Feeding, Grooming, Petting, Walking
 - Pet Vendor
 - Working with customers who would like to adopt dogs
- *Boys & Girls Club*, Long Beach, California 06/2010 – 8/2010
 - Activity Coordinator and Assistant:
 - Planning what activities (i.e. games, painting, building, etc.) the children were to be doing
 - Organizing materials for such activities
 - Food Handler and Distributor:
 - Preparing and supplying simple lunch meals for the children

Work Experience

McDonald's Corp, Las Vegas, NV

Customer Service Rep.

5/2012 to 5/2013

- Cashier – Front Counter and Drive Through
- Customer Servicer
- Food Handler
- Dish Washer
- Lobby Cleaner – Sweeping, Mopping, Tables, Stocking

Languages

- English - Fluent
- Spanish – Fluent – Have translated general conversation

A+ Excellent
Impressive resume

Objective

To obtain a degree in Public Administration with a focus in Fire Technology Management and eventually become a Fire Chief at a firehouse in Miami, Florida.

Education

College of Southern Nevada

August 2013 - Present

(CSN High School)

GPA: 3.8 Weighted GPA: 4.2

Class Rank: 5/107

SAT Score: 1600

Program of Study: Fire Technology Management

Northwest Career and Technical Academy

August 2010 - June 2013

Program of Study: Engineering

*Advanced Honors

Computer Skills

Equipment- Proficient in both Mac and Windows

Software - Microsoft Word, Excel, PowerPoint, Adobe Photoshop, Windows Movie Maker, Inventor, Revit, AutoCAD.

Hardware- Networking, cabling, software installations, updates, troubleshooting

Experience

Thomas & Mack Center & Sam Boyd Stadium

August 2012 - Present

Concession Worker

- Worked in the back area of concession stands assisting with food preparation and restocking supplies.
- Collaborated with Scout Leader to develop volunteer work schedules.

Humane Society

June 2012 - January 2013

Volunteer

- Coordinated with supervisor over volunteer program to develop and maintain feeding schedule for feral cats.
- Provided food, water and care to cats on a routine basis.
- Coordinated supply inventory and arranged food and bowl pick-ups.

Eagle Scout Project

March - April, 2011

- Organized and implemented a community service project for Opportunity Village's Magical Forrest.
- Secured donations from various local companies to fund project. Raised over \$4,000
- Recruited and secured 100+ volunteer workers to complete project.
- Managed 5 teams of volunteers to prep and paint various buildings.
- Worked with a representative from Opportunity Village to inspect the quality and completion of the project.

Activities and Interest

Boy Scouts; Eagle Scout

2004 - Present

Varsity Track- Shadow Ridge High School

August 2010 - June 2013

National Youth Leadership Training

June 2011

National Honor Society

September 2013 - Present

A+
Excellent

OBJECTIVE

To be a part of the university and to use what I learn and the skills that I develop in your school of nursing in order to help patients as best as possible.

EDUCATION

College of Southern Nevada High School (Dual High School/College Enrollment) Aug. 2012 - Present

- Pre-nursing
- Took classes in Psychology, Biology, Math, Communication and Anthropology
- High School class rank: 14 out of 107
- GPA: 4.28

Cimarron-Memorial High School Aug. 2010 - June 2012

VOLUNTEER WORK/SKILLS

National Honor Society Aug. 2012 - Present

- Earned more than 40 hours through volunteer work
- Experienced team work and meeting/working with new people.

Yearbook Aug. 2012 - June 2013

- Page editor and photographer
- Experience with Jostens, Photobucket, Microsoft Office
- Learned how to communicate with people, work as a team, and follow deadlines

Active Youth Group Leader Feb. 2008 - Present

- Have been part of the youth group for the past six years.
- Volunteered as a teacher for the past three years and takes care of children from the ages two to four.
- Painted the parking lot and cleaned up the kitchen for the building owners.
- Help the elderly by giving them rides to and from service.

Bilingual

- Can read, write, and speak both Spanish and English.

EXPERIENCE

Volunteer in the Medical Field June 2012 to Dec. 2012
Interventional Pain Medicine, LV, NV

- Volunteered for more than 40 hours.
- Had time to be around patients and watch the medical professionals administer the medicine and handle patients.

Bus Person June 2011 to Aug. 2011
The Plaza Restaurant

- Provided customers their drinks and maintained my stations clean and organized.
- Learned how to work in a busy and fast-paced environment with constant demands and orders.
- Manager and owner both taught me how to manage finances in the restaurant.

Excellent
A+

Education

- High School GPA: weighted 3.409 non-weighted 2.609
- 2013-Present: College of Southern Nevada High School
6375 W. Charleston Blvd.
Las Vegas, NV 89146
- 2010-2013: Valley High School International Baccalaureate Program
2839 S Burnham Avenue
Las Vegas, NV 89169

Extracurricular

- 2011-Present: Sin City Junior Roller Derby Girls
Skating Captain
- 2011-Present: Reformation Lutheran Church Youth Group
Member
- 2009-Present: Push Forward Skateboarding
Volunteer
- 2012-2013: Beatles Club
Member
- 2010-2012: After School Theater Program
Actress
- 2010-2011: After School Theater Program
Costume Mistress

Community Service

- Summer 2013: "Super Charged Wednesdays" at Reformation Lutheran Church
Participant; Various community service projects every Wednesday during the summer.
- April 2011, 2012, 2013: Push Forwards annual "Good Games"
Volunteer; Skateboard event intended to teach at-risk youth about the benefits of college and good physical health.
- October 2011, 2012, April 2013: Cardboard City
Participant; Overnight event intended to raise money for homeless youth and families in the Las Vegas Valley

Honors and Awards

- Middle Years Program Degree
- Voted Most Valuable Roller Derby Player by the San Fernando Valley Junior Roller Girls

Work Experience

- Summer 2013-Present: I Adorn U Jewelry
Production Assistant
- Summer 2013-Present: Vegas PBS
Student Worker in the Educational Media Services department

Address**Key Skills**

Clerical/Office Proficient in the use of Windows XP, Windows Vista, Windows 7, MS Office Word, MS PowerPoint, 40 WPM, Filing and Organizing, Answering Phones, Taking Messages.

Languages Fluent in English and Spanish.

Education

2013 to 2014 College of Southern Nevada High School
2012 to 2013 College of Southern Nevada High School
2011 to 2012 Nursing Program at West Career and Technical Academy
2010 to 2011 West Career and Technical Academy(Nursing program)
2007 to 2010 Frank Garside Middle School

Projected Date of Graduation June of 2014. I will also be graduating high school with my Associates degree in Science.

Achievements

2013 to 2014 Maintaining a 3.9 GPA with thirty college credits already accomplished and I am currently taking fourteen college credits this semester and I plan to maintain a 3.9 GPA or higher (Still in progress).

2012 to 2013 National Honors Society did a total of forty hours of community service per semester.

2011 to 2012 Maintained a 3.8 GPA.

2010 to 2011 Maintained a 3.8 GPA.

2007 to 2010 National Junior Honor Society

2009 to 2010 Senior Editor of the Publication Department

Edit, organized and managed, as well as correct spelling, grammar, and issues of house style for all the school's publications, including the school's year book.

2009 to 2010 Student Body President.

My duties as a Student Body President were to serve as a ceremonial and managerial purpose, as well as a spokesperson of the entire student body, along with the school announcement every morning. The overseeing of the efforts on student activity events and planning, school policy support from students, budget distribution, and recognition of developing issues pertaining to students, and communication between faculty/staff and the student body.

Community Service

1. Organization / Activity: Nevada Partnership for Homeless
2. Role / Position: PB & J making
3. Total Hours: 40+

1. Organization / Activity: Opportunity Village
2. Total Hours: 24+
3. Role / Position: Customer Service

Interest and Activities**Certifications**

2007 to 2009 **Basketball**

2009 to 2010 **Cheerleading**

2006 to 2010 **Swimming**

2005 to 2011 **Dance**

2011 to 2012 **Tennis**

Lifeguard (ARC) Certified

CPR Certified

AED Certified

First Aid and Oxygen Certified

Good
A+

Objective:

To receive a degree in the medical field at a prominent university

Education:

College of Southern Nevada High School – Las Vegas, Nevada
(2013-Graduation of 2014)

- A dual-enrollment program into college and high school courses
- Graduating with a diploma in June 2014
- Will graduate high school with 12 college credits

Faith Lutheran High School – Las Vegas, Nevada
(2012-2013)

- Private, Christian, College prep school

North Bend High School – North Bend, Oregon
(2010-2012)

<u>Extra Curricular Activities</u>	<u>School Year</u>
Varsity Tennis (State championship contender)	11 th
Varsity Tennis (District champions)	10 th
Key Club (Active member)	10 th
Varsity Tennis	9 th
Varsity Soccer	9 th

<u>Honors Received</u>	<u>School Year</u>
Advanced Honor Roll (3.9 and above)	11 th
Honor Roll	10 th
Rookie of the Year - Tennis	10 th

Community Service

- Teacher's aid - grading papers, organizing lessons
- Office assistant – filing papers, creating schedules
- “Walk for the Cure” (fundraiser for breast cancer) – decorating, ticket selling
- Working concession stands (for after school activities)